



Jordan Station United Church

The United Church of Canada



Funeral & Memorial Policy JANUARY 2023

Funerals & Memorials

Our hope as a congregation is to be as accommodating as possible to families who are dealing with the death of a loved one. The following procedure is designed to help you plan a Funeral or Celebration of Life for your loved one that honours both their life and their faith.

Caring and Comfort

When any member or adherent of Jordan Station United Church, or any member of our community, comes to our Church seeking help in a time of grief and loss, it is our desire as a congregation to provide help and support for grieving families as an act of love and caring. We offer to our congregation, and our community, the services of our Minister, our facilities, and the labours of our volunteers and staff. We believe that respect and cooperation can make a difficult time of grief and loss an occasion when the light of Christ can shine, bringing comfort, hope and faith. We offer this information in that spirit of respect and cooperation. In being clear about what we can offer, our traditions and our expectations, we can make the preparation for funerals and memorials easier for grieving families.

We Offer Our Minister

The most common request we receive from grieving families is for our Minister to assist families in preparing and presiding at a funeral or memorial service. Our Minister will always respectfully receive requests to prepare and preside at a funeral or memorial service, for members and adherents of Jordan Station United Church, and also for members of the wider community, no matter where the service will be conducted. The Minister, in conducting any funeral or memorial service, offers that service to families as a representative of Jordan Station United Church.

The first step is to contact our Office Administrator at 905-562-4454, or by email at: admin@jordanstationunitedchurch.org.

We Offer Our Facilities

If there is a request for a funeral to be held at Jordan Station United Church, it is expected that our Minister will preside at that funeral or memorial service. Our Minister always welcomes the participation of family members, and other clergy. It is understood that this additional participation does not affect the customary honorarium for our Minister.

The Sanctuary can accommodate a maximum of 140 persons.

Local Catering Available

Occasionally, there is a request for catering services connected with a funeral or memorial service. Please contact our Office Administrator by phone or email and you will be connected with our Special Events Committee for assistance. We are happy to help, but this is dependent upon the availability of volunteers and this will be discussed with you when necessary.

Required Fees:

How to pay:

Sanctuary	No charge	
Minister	\$250	Cheque/cash/e-transfer to Minister
Caretaker	\$50	Cash
Sound Technician - to operate Ministers mic, music and/or video (if required)	\$25	Cash
Host - Church opening/closing, set up, oversee all aspects including seating, parking, elevator usage, assist Minister, etc.	\$45	Cash

Optional Fees:

Music/Pianist (for ceremony only)	\$125	Cash
Music/Pianist (ceremony & 1 hour visitation)	\$150	Cash

Please refer to the Rental Policy for fees for additional facilities including the Church Auditorium and Commercial Kitchen.

Please note that the Revenue Canada Act, under the Tax Treatment of Public Charities, section 02.184 demands that Jordan Station United Church, as a registered charity, require members and contributors pay the same honoraria, charges and fees as non-members and non-contributors, in order to retain Registered Status as a Charity.